

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION  
BOARD MEETING – SEPTEMBER 10, 2015**

**DIRECTORS PRESENT WERE:**

Ernie DeWinne                  Bonnie Tidball                  Harry Maxwell

**OTHERS IN ATTENDANCE:**

Charlene Greenhill                  Bob Kaska                  Joe Ortega                  Karen Antill

The meeting was called to order by the Vice President Bonnie Tidball at 4:00 p.m. September 10, 2015.

**MINUTES:** Each Director read the Minutes of the August 13, 2015 Board Meeting.

**MOTION:**

Ernie DeWinne made a motion to accept the August 13, 2015 minute as presented.

Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

**TREASURER REPORT:** Ernie DeWinne presented the balance sheet and profit and loss statements as of July 31, 2015, August 31, 2014 and August 31, 2015.

**MOTION:**

Harry Maxwell made a motion to accept the treasurers report as presented.

Ernie DeWinne seconded the motion. - The Board voted unanimously and the motion passed.

**FIELD OPERATIONS:** Joe Ortega reported that he has repaired nine (9) service leaks, two (2) main leaks and put in one (1) gate valve in unit 7. Joe reported that he ordered and installed eight (8) sleeves and will need at least ten (10) more to finish.

**OFFICE OPERATIONS:** Karen Antill reported that she will be sending out disconnect notices on September 18<sup>th</sup> to be disconnected on September 28<sup>th</sup>.

**CLASS C LICENSE OPERATOR:** Charlene Greenhill reported that she hasn't heard anything more about the citation from TCEQ. Charlene advised that she may have a microfiche machine to use to look for the well documents, if not she will go and use the machine at the library in Bandera, Harry Maxwell volunteered to help her. Charlene advised that there are new rules for chlorine and was sent forms to fill out. Charlene advised that we will have to have training on the chlorine and post pamphlets, once she does that she will send in a certification.

**OLD BUSINESS:**

**UPDATE ON WELL #5 WELL PROJECT, REVIEW STATUS OF ENGINEERING PHASE:** Ernie DeWinne advised he received an email from Thonhoff and the final design has been completed, stamped and sent to TCEQ.

**UPDATE ON LEAK DETECTION SYSTEM:** Ernie DeWinne advised that we should have enough money in the budget this fiscal year and next fiscal year to purchase the leak detection system or to put it in the loan for the new well. Ernie reported that it has detected and confirmed several leaks in the subdivision, but it may not pick up leaks on the other side of the meter.

**REVIEW STATUS OF USDA LOAN APPLICATION DOCUMENTS AND ON-LINE APPLICATION AND LOAN**

**CLOSING:** Ernie DeWinne advised that Daila will be coming down with the final documents on September 24<sup>th</sup> from the USDA that Tom Nate will need to sign.

**NEW BUSINESS:**

**DISCUSS VALVE SLEEVES:** Ernie DeWinne advised that we should purchase ten (10) more valve sleeves this month and when we install them to raise them up so the antennæø on the leak detectors will be 6 to 8 inches above the ground. Ernie DeWinne advised that if we purchase the leak detectors for the system we should put in a budget item for mowing and weed eating around the leak detectors or reimburse the DRROA for the mowing and ask the County to discontinue mowing in our subdivision.

**DISCUSS PURCHASE OF LEAK DETECTION SYSTEM:** Ernie DeWinne advised that he would like to wait until the next meeting when all Board members are present to vote on the purchase. Ernie went over funds in the budget for purchasing the leak detection system if there isn't money left over in the loan.

**MONTHLY WATER LOSS CALCULATIONS:** Ernie DeWinne advised that we need to stop calculating our water leaks and subtracting them from the water loss, so we can see what our real loss is. The Board agreed and we will no longer calculate water leaks in our water loss.

**DRROA WATER METER ACCOUNTS:** Ernie DeWinne advised that since DRROA is an established customer and wants to put the meters back in at the mail centers, he would like to see the BRRWSC waive the reconnect fees. Ernie advised he will get with Karen to figure out how to do the billing on the DRROA account with one minimum fee.

**MOTION:**

Ernie DeWinne made a motion to bill DRROA one minimum rate and to add all the usage to the one account and not charge a reconnect fee.

Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

**CONFIRM SPECIAL MEETING WITH USDA ON 9-24-15 AT 4:00PM:** The Board confirmed the special meeting with USDA on September 24, 2015 at 4:00pm.

**MOTION:**

Ernie DeWinne made a motion to adjourn.

Harry Maxwell seconded the motion. - The Board voted unanimously and the meeting was adjourned.